

SCHEME OF WORK ON ALL THE SUBJECTS IN JSS 3

BUSINESS STUDIES

1st TERM JSS3

1. Resumption Exercise/ Copying of scheme of work.
2. Office Procedure: Meaning- Importance ii. Procedure for preparing bill, Invoice and receipts iii. Procedures for making payment by; Cash, Bank Transfer, Cheque, Bank draft, E payment, Imprest account balance and restoration of imprest.
3. Advertising: Meaning, Types, function (2) Advertising media- Radio, television, Newspaper, handbills magazine, Internet bill boards
4. Transportation: Meanings of Transportation (ii) Importance of transportation in commerce (iii) Types of transportation : road, air, rail, water, pipeline (iv) Advantages and disadvantages of each type of transportation
5. Personal Finance (i) Meaning (ii) Source of finance for individual (iii) Consumption and choice (iv) Scale of preference
6. Modesty (i) Meaning (ii) Attributes, Simplicity, living within ones means contentment etc (iii) The effect of living modesty. Self-Control, No tendency of corruption practices, prudence's etc(iv Link between modesty and extravagancy (v) Preparation of individual budget.
7. MID TERM BREAK/TEST
8. Business letter (i) Parts of business letter: Heading, Opening/ Salutation Body, Closing, Layout (ii) Printing of Assignment
9. Simple Tabulation: Simple tabulation tabulation table Creation keyboard items into a table
10. Revision
11. Examination
12. Examination
13. Closure

BUSINESS STUDIES
2ND TERM JSS3

1. Resumption Exercise/ Copying of scheme of work
2. Store records (i) Meaning of store- Meaning of store records, procedure for store procurement (Use of store requisition) importance of store taking (2) Delivery note, gate-pass
3. Communication- Meaning, means of communication, post, telephones, World Wide Web, Courier services (2) Importance of communication in business (3) Services provided by (i) Communication agencies, postal and telegraphic services, telephone service, internet, courier services.
4. Setting Simple business goals (i) Meaning (ii) Strength (iii) Weakness (iv) Opportunities- Threats/ Challenges
5. Simple Single business plan (i) Simple single business plan- Meaning, procedure for drawing simple single business plan
6. Trial Balance (i) Meaning (ii) Balance that form the trial (ii) Formation of trial balance from ledger (iv) Identification of balance sheet, items from the trial balance
7. MID TERM BREAK
8. Trading, profit and loss account (i) Purpose of trading, profit and loss account (ii) Trading account (ii) Profit and loss account (iv) Rules for constructing simple profit and loss account (V) Preparation of profit and loss account
9. Revision
10. Examination
11. Examination
12. Examination
13. Closure

BUSINESS STUDIES
3rd TERM JSS3

1. Resumption Exercise/ Copying of scheme of work
2. Office equipment- Meaning, identification, type importance and use (ii) Care office equipment
3. Consumer protection agencies- Meaning, need, Regulation Consumer Protection Council (CPC), National Communication Commission (NCC) Standard Organization of Nigeria (SON) National Electricity regulatory Commission (NERC) National Agency for Food and Drug Administration Control (NAFDAC), Roles and responsibility of consumer protection agencies.
4. How to make complaints (i) Meaning of complaint letter (ii) Reason(s) Chemicals: Reason s for banning chemical. Procedures for banning chemical not suitable for use, Reason for restricting chemical not suitable for use.
5. How to seek redress (i) Meaning of consumer right and redress (ii) Ways of seeking redress (iii) Benefit of providing redress opportunity.
6. Book –Keeping (i) Balance Sheet – Meaning, Content Uses (ii) Classification of items- assets, capital, liabilities (3) Preparation of simple balance sheet
7. **BECE**

IGBO LANGUAGE
1ST TERM JSS3

1. Mkpocha Uloakwukwo idobe ya ocha (ii) Idetu Usoro ihe omume maka taam nke mbu, ule nta maka mmaliite akwukwo taam nke mbu.
2. Utoasusu: Oru "Na" n'ime ahiriokwu (B) Agumagu Odinala-Nkowa (i) Njirimara ya (Ch) Omenala- Omenala di okpurukpu: Omenala ihe o bu (ii) Mgbanwe ufodu na abata n'omenala di ka n'isi nro, ejije/uri/egwu
3. (A) Utoasusu: Oru 'Na' n' ahiriokwu dika mbuzo (ii) Njiko (B) Agumagu: Agumagu odinala-udi ya akuko ifo di iche iche dika akuko okike ihe na eziputa ezi omume na ihe mmuta di n'akuko obula (Ch) Omenala mgbanwe na-abata n'omenala nkwuputa omenala ufodu na-alazu (ii) Uru ikwalite omenala igbo bara
4. Utoasusu:- Ekwumekwu banyere izu na inu ogwu aghara aghara (B) Agumagu : Atumatuokwu Akpalaokwu (Ch) Omenala na Ewumewu – Omugwo (ii) Ihe ndi eji ele omugwo (iii) Uru omugwo bara (iv.) Oghom di n'ime ya
5. Utoasusu Ekwumekwu banyere izu na inu ogwu aghara aghara. Ihe bu inu ogwu aghara aghara. (ii) Ebe izuta ogwu kwesiri (iii) Nsogbu di n'izu na inu anwuru ike. Uzo enwere ike isi gbochie inu ogwu aghara aghara (B) Agumagu:- Atumatuokwu okwu-Ilu (Ch.) Omenala – Omugwo- Ndiche myiri na mgbanwe di n'ime omugwo
6. (A) Utoasusu: Ogugu na Aghotaazaa- Ahuike ndi ntorobia (B) Agumagu:- Akwukwo iduuazi a hoputara (Ch) Omenala na Ekwumekwu; Nziza Ozi nke odinala dika ekwe, egbe, okwu onu.
7. ULE MAKARA OKARA TAAM
8. (A) Udazuzu: Ndakorita udaume, nkowa ya, na ebe o di ire (Ebe o dabara) (B) Agumagu : Igu akwukwo a hoputara (Iduuazi) (Ch) Omenala: Nsiniwu na mbamutu (Norms and Values)
9. (A) Utoasusu Ndakorita Udaume – Ebe Ndakorita udaume adighi ire-okwu mite, okwu okpu igbo, okwu bekee asupere n' igbo Nsinahiri (B) Agumagu akwukwo a hoputara (ii) Omenaa na Ewumewu: Ntarama ahuhu diiri onye mebiri umu nso ala
10. (A) Utoasusu: Edemde nduzi, nkowa, nkebi, okpurukpu okwu , Nhazi edemede (inu Anwuru ike) (B) Agumagu akwukwo iduuazi a hoputara (Ch) Omenala: Ezinaulo-Nkowa
11. Mmughari ihe emere na taam
12. ULE ULE ULE
13. MMECHI MMECHI

Igbo Language
2nd Term JSS3

1. Mpkocha ulo akwukwo, idobe ya ocha. Idetu usoro ihe omume maka taam nke abuo. Ule nta maka mmalite akwuokwo taam nke abuo
2. (A) Udasusu: Akara Udaolu (ii) Uru udaolu bara, itinye akara udaolu n'okwu (B) Agumagu: odinala odinala-ejije (ch) Omenala na ewumewu: Ile Obia (ii) Ihe eji ele obia (iii) Uru na oghom di n'ile obia
3. (A) Utoasusu: Nkebiokwu (B) Agumagu : Agumagu akwukwo ejije a hoputara (Ch) Omenala: Ilu nwanyi
4. (A) Utoasusu : Ogugu na aghotaazaa gbasara mpu n'ule (B) Agumagu: Akwukwo ejije a hoputara (Ch) Omenala: Ilu nwanyi igba alukwaghi m
5. (A) Utoasusu: Nkijeasusu- Nruaka (B) Agumagu: Akwukwo a hoputara
6. (A) Utoasusu: Nkejasusu – Nkebiahiri (B) Agumagu: Igu akwukwo a hoputara (Ch) Omenala: Nsiniwu na mbamuru – oruoro onye na azu ahia, nsogbu ha na enwe
7. ULE NTA MAKARA OKARA TAAM
8. Utoasusu:- Ougugu bido na out ruo na out puku (B) Agumagu : Agugumagu akwukwo a hoputara (abu)
9. (A) Uto asusu :- Ogugu na Aghotaazaa, Banyere iji mmadu atu mgbere (B) Agumagu – Agumagu akwukwo ahoputara (Abu) (Ch) Omenala na Ewumewu: Usoro niza ozi ke ugbua (ekwenti Redio, Nuuzpepa, tiivi, komputa w.d.g
10. (A) Utoasusu: Edemede- Ide leta (Leta nke onye Anam acho ihe) (B) Agumagu: Agumagu odinala – Okwuntuhi (Ch) Omenala na ewumewu: Usoro nzisa ozi_ Uru nzisa ozi bara na oghom di nay a
11. Mmegheri ihe di na ya
12. ULE ULE
13. MMECHI MMECHI MMECHI

IGBO LANGUAGE

3rd TERM JSS3

1. Ibi n'udo (b) Etu esi ebi n'udo (c) Mgosiputa ibi n'udo sitere n'akpara magwa
2. Igu akwukwo agumagu a hoputara
3. Aghotazaa
4. Mmeghari ihe emere n'afo JSS1-3
5. Mmeghari cont'd
6. Nkwado maka Ule JSSCC

COMPUTER STUDIES

1ST TERM JSS3

WEEKS

1. Revision and Resumption Exercise and copying of scheme of work
2. Computer virus- meaning of computer virus and types
3. Computer virus II. Examples of computer virus.
4. Computer virus III- source of computer virus.
5. Computer virus IV – Virus warning signs
6. Internet I – Definition, search engine, - Examples of search engine
7. MID TERM TEST / BREAK
8. Internet II- use of search engine
9. Digital divide – concept of digital device
10. Digital divide II – limitation of old economy – Benefit of New economy
11. Revision and examination.

COMPUTER STUDIES

2nd TERM JSS3

WEEKS

1. Resumption exercise, copying of 2nd term scheme of work
2. Computer career opportunities I (a) computer professionals (b) Defunction (c) Example.
3. Computer career opportunities II , other computer professionals
4. Computer career opportunities III -> qualities of a good computer professionals
5. Computer career opportunity IV – computer professional bodies II
6. Computer career opportunity v- computer professional bodies II
7. MID TERM TEST / BREAK
8. Database I -> Database terminologies and review on database
9. Database II -> forms of database.
10. Database III → Definition, examples of database
11. Revision
12. examination

COMPUTER STUDIES

3RD TERM JSS3

WEEKS

Christian Religious Studies

1ST TERM JSS3

1. Resumption test. Copying of first term scheme of work
2. The promise of the holy spirit (a) The promise of the holy spirit – Jn 14:16-17, Acts 1:3-8 (b) The coming of the holy spirit – Acts 2:1-13
3. Peter's first speech and its effects – Acts 2:14-41 i) Fellowship in the early church – togetherness in the early church Act 2:41-47
4. (a) Fraud in the church – Acts 5:1-11 (b) Murmuring in the early church – Acts 6:1-2
5. (a) selection of deacons – Acts 6:1-7 (equitable distribution) (b) Persecution of the early believers – arrest of Peter and John Acts 4:1-31
6. (a) Arrest and martyrdom of Stephen – Acts 6:8, 7:1-60 (b) Persecution of the church by Saul – Acts 8:1-3, 9:1..... (c) Martyrdom of Jesus – Acts 12: 1-3
7. MID TERM TEST / BREAK
8. The ministry of Peter (a) Peter and Simon the magician Acts 8:14-25
9. Healing miracles of Peter. Raising of Dorcas from the dead – Acts 9:36-42
10. Peter converts Cornelius Act 10:1-48, 12:1-24
11. Revision
12. Examination
13. Result processing and closure

Christian Religious Studies

2ND TERM JSS3

WEEKS

1. Revision of first term work, resumption test and copying of scheme of work
2. The ministry of Apostle Paul. i) Paul's Nativity and ii) Education (Acts 22:1-5; 26-30)
3. i) Paul's conversion (Acts 9:1-19) ii) Attitude of Christians towards their persecutors – pray (Mt. 5: 43-48)
4. Attitude of Christian towards their persecutors i) Endure (Jn 15:18-25)
5. Paul's first missionary journey i) The beginning of the church in Antioch of Syria (Acts 11:1-30) ii) Sending forth of Paul and Barnabas (Acts 13:1-3)
- 6.
7. MID TERM TEST / BREAK
8. Paul's first missionary journey- Salamis, Paphos, Perga, Antioch in Pisidia, Iconium, Lystra and Derbe.
9. i) The church council at Jerusalem (Act 15: 1-35) ii) wrong ways of resolving conflicts – fighting, killing, vengeance.
10. RIGHT WAYS OF RESOLVING CONFLICTS – Dialogue, Peace keeping activities, Boundary adjustments
11. Revision
12. Examination, Result processing
13. Closure

Christian Religious Studies
3RD TERM JSS3

WEEKS

1. Revision and correction of second term examination questions
2. Unity among Christians. Teachings that will foster unity faith and works James 1:22-27. Humility Ph: 2:11 Peter 5:5-11
3. Impartiality. James 2:1-13, forgiveness Gal 6.1-2 etc.
4. Christians living in the community 1Peter 1: 3-17, Mtt 5:3-16, Christian attitude persecution 1Peter 1, 9 and 10
5. Peaceful co-existence i) Explanation of peaceful co-existence Mtt 5:21-25 i.e Living in peace with others
6. Instances in the bible of people desiring peaceful co-existence. Esau and Jacobs- Gen 31: 1-11, Philemon and Onesimus – Isaac and Abimelech
7. MID TERM TEST AND BREAK
8. Recall how people show desire for peaceful co-existence e.g. call for a) dialogue b) Tolerance c) forgiveness d) call for reconciliation in settlement of disputes
9. Origin of Christianity and Islam from Abraham as one faith Gen 16:15-16. Gen 21:3
10. Revision
11. Revision
12. Examination and closure

HOME ECONOMICS

1ST TERM JSS3

WEEKS

1. TEXTILES: Definition of textiles with examples a) Basic textile terms e.g fibre, yarn, fabric, warp Weft b) Relationship that exists among fibre, yarns and fabrics
2. A) Reasons for studying textile. Uses or importance of textiles to man
3. Classification of textile. Difference between natural and synthetic fibres
4. (a) Properties of vegetable fibres e.g. cotton and linen (b) Properties of animal fibres e.g. wool and silk (c) properties of synthetics fibres e.g. nylon and rayon (d) uses of different textile
5. Production of textiles e.g woven mat
6. Laundering of fabrics. Factors to consider when laundering. Laundering equipment and agents.
7. MID TERM TEST AND BREAK
8. 9a) meaning of food hygiene. Reasons for healthy food handling (b) ways of handling food for safety
9. Sources of food contamination and poisoning
10. Sensory signs of spoilage and causative micro organisms
11. Revision
12. Examination
13. Closing

HOME ECONOMICS

2ND TERM JSS3

WEEKS

1. SEWING MACHINE: Types and parts of the SEWING MACHINE
2. Functions of different parts of the sewing machine
3. Factors / guidelines that influence choice of a sewing machine. Care of the sewing machine
4. Garment construction processes. Terms peculiar to garment construction i) facings ii) items iii) openings iv) Fastening
5. Making a simple baby's dress using a sewing machine.
6. MID TERM TEST BREAK
7. Preparation packing and marketing of food items. (a) Differences between snacks and main meals. B) snacks and drinks available in the society c) duties of food sellers / providers for the public
8. Revision
9. Examination
10. closing

HOME ECONOMICS
3RD TERM JSS3

WEEKS

1. child development a) meaning and stages of development b) factors that influence child development c) conditions necessary for child development
2. care of the child e.g. feeding, bathing, clothing etc. b) common childhood ailments e.g. colic, constipation diarrhoea c) immunization for children
3. consumer challenges and rights a) Definition of consumer b) Right of the consumer c) challenges of the consumer
4. (a) redress options for consumers b) procedure for seeking redress
5. Responsibilities of food safety manager to the consumer
6. Hygienic food management strategies
7. MID TERM TST AND BREAK
8. Effect of hygienic and unhygienic food handling to the consumers
9. General revision
10. Examination
11. closing

MATHEMATICS
1ST TERM JSS3

WEEK

1. Revision of last term work
2. Whole numbers: Binary number system, conversion of base 10 numerals, translation of word problems into numerical expression e.g Numerical difference between 1 and the sum of half 8 and 3
3. Whole numbers contd: Expressions involving bracket and fractions, Direct and inverse proportion, Application of direct and inverse proportion.
4. Compound interest and Application of daily life.
5. Operations in Bases: Addition of two or three digit binary numbers, subtractions of two 3 digit binary operations
6. Operation in bases: Multiplication of 2 digit binary numbers. Division of two 3 digit binary numbers
7. MID TERM TEST / BREAK
8. Rational and non-rational numbers
9. Factorisation of expression $ax + ay$
 $3m + pq + 3p + mp$
 $a^2 - b^2$
 $a^2 - 2ab + b^2$
Word problems involving factorisation

MATHEMATICS
2nd TERM JSS3

WEEK

1. Revision
2. Simple equation involving fractions
3. Simple Eqns involving fractions: Word problems leading to simple Eqn involving fractions
4. Simultaneous linear eqns: compilation table of value Graphical soln of simultaneous lines eqns in two valuable simultaneous linear eqns
5. Solutions of simultaneous linear eqns. Using elimination method and substitution method.
6. Similar shapes & enlargement of shapes, scale factors
7. MID TERM TEST
8. Similar shapes: lengths, areas and volumes of similar figures
9. Trigonometry: Sine, cosine and tangent of an acute angle
10. Trigonometry: Applications of trigonometry ratios
- 11.-13. Examinations and results.

MATHEMATICS
3RD TERM JSS 3

WEEK

1. Revision
2. Area of a plane figures : Area of triangles
Area of parallelogram
Area of trapezium
3. Area of plane figures contd: Area of circle. Word problems involving area
4. Construction: Bisection of a line segment, construction of an angle 90° , Bisection of an angle
5. Construction: construction of special angles 45° , 60° and 30° . Copying given angles, construction of simple plane shapes [quantitative reasoning on construction]
6. Revision
7. 7-12: Revision & BECE

Physical Health Education
1st Term JSS 3

1st Term JSS3

1. Resumption Exercise and copying of the scheme of work
2. Combined Events:- Definition, classification, Duration officiation and safety rules
3. Javelin: Skills, Rules and officiation.
4. Pole Vault:- Explain Pole Vault, Skills, rules and officiation
5. Taekwando:- Brief history, facilities, equipment, skills rules and officiation
6. Hockey Game:- Brief history, Facilities, equipment and court dimension
7. MID TERM BREAK / TEST
8. Hockey Game:- Skills, Rules and officiation
9. Family Life Education:- Meaning, types, members of the family. Puberty, Teenage, pregnancy and its consequences. Assertiveness and communication Skills.
10. Revision
- 11.-12. Examination
1. Closure

Physical Health Education
2nd Term JSS 3

1. Resumption Exercise, copying of scheme of work and compound cleaning
2. Common SPORT INHURIES AND THEIR FIRST AID TREATMENT
3. DANCES:- Traditional dance and social dance
4. Nutrition and Social Groups:- Explain and differentiate nutritional requirement for school children, adolescence, Athletes, sick person and convalescent.
5. Violence in Sports:- Meaning, causes, effects, ways of reducing it.
6. Non-Contact Games:- Swimming and Gymnastics
7. MID TERM TEST/BREAK
8. Sports Promotion Agencies and bodies in Nigeria. Agencies promoting health education in Nigeria.
9. Personal Health:- Description of ageing, death, life enhancing measure against ageing eg. Exercise, restate
10. Drug: Meaning uses. Misuses and abuse. Categories of drug Consequences of drug misuse and abuse. Ways of Prevention
11. Revision
- 12.-13 Examination
- 13.14. Closure

Physical Health Education
3rd Term JSS 3

1. Resumption Exercise, coping of scheme of work and compound cleaning.
2. Basic Strokes in swimming:- Officiating in swimming, competitions involved Rules
3. Communicable Disease:- Definition, mode of transmission causative agents and preventive measures.
4. Non-Communicable Disease:- Definition, List, prevention, control of non-communicable disease
5. HIV/AIDS – Meaning, signs and symptoms, mode of transmission, health consequences , prevention
6. Qualification and functions of specialists in physical education/ health education. List qualification of physical/ Health education specialist.
7. Nigeria sports heros and heroines. Professional/ Past and present heros their contribution in Nigeria professionals on physical/ health education
8. MID TERM TEST/ BREAK
9. Revision
10. Examination

AGRICULTURAL SCIENCE

1ST TERM JSS 3

1. Resumption exercise /copying of scheme of work
2. Packaging :definition, criteria for packaging-nature of produce, bulkiness, Live or frozen food
3. Examples of packaging items-boxes ,drums, cages, polyethene materials trays e.t .c
4. Pricing ->meaning and importance
5. Price determination ->cost of production ,quantity of produce, cost effectiveness of items
6. Price determination contd: forces of demand and supply ,market forces ,seasonal produce e.t.c
7. Mid-term test /break
8. Farm records ->Definition and uses
9. Types of farm records ->Production records ,farm digging, farm inventory ,input record
10. Types of farm records-> consumption records, sales records ,profits and loss records
11. REVISION
12. Examination and marking
13. Recording /closure

AGRICULTURAL SCIENCE

2nd TERM JSS 3

1. Resumption /copying of 2nd term scheme of work
2. Computer Aided farm record and its benefits
3. Bookkeeping ->DEFINITION AND SOURCE Of documents-sales invoice /purchase invoice
4. Bookkeeping ->return in ward/outward source of documents
5. Journal ->sales journals
6. Journal cont'd
7. **MID-TERM TEST/BREAK**
8. Meaning of stock and people involved in stock exchange
9. Importance of stock exchange in Agriculture
10. Meaning of export promotion
11. Revision and eExams
12. Result processing and closure.

AGRICULTURAL SCIENCE

3rd TERM JSS 3

1. Resumption test/ scheme of work copying
2. Examples of Nigeria export promotion –cocoa, palm produce ,hides and skins
3. Benefits of export promotion
4. Revision
5. Mock exams
6. BECE